AGENDA
TC1 EMC Management Meeting
Wednesday 7/27/2016 07:30 – 09:00
Shaw Centre, Room 203

1. Welcome and Introductions
2. Review of Agenda and Circulation of Attendance Sheet
3. Review of Minutes from the last meeting
   a. Pending TC-1 Actions
      i. Paper Reviews
      ii. Review from 2015 TAC meeting
4. New & Old Business
   a. Officer selection.
   b. iNARTE review -- follow-up:
      i. The BoD and iNARTE have determined that broader changes will be made and
         that a process to be determined will develop the exam.
      ii. Anyone interested in working with iNARTE should contact Elya Joffe.
   c. EMC product specification
      i. EMC specifications template -- Elya Joffe to investigate.
   d. Standards activities
      i. ISO 17024/17025 – Doug Kramer to reach Pete Unger at A2LA regarding risk
         assessment.
5. Subcommittee Reporting (with notes from 2014 meeting)
   a. EMC Risk Management – (Keith Armstrong)
      i. IET risk management guide
   b. Ethics Education – – Leadership track and EMC’s ethical challenges (Elya Joffe)
   c. Conference Coordination – (Dan Hoolihan)
      i. 4-year projection – more important as 2 conferences per year are happening.
   d. TC-1 Website
      i. EMCS website can carry specific tab for TC-1. Ideas to Tom Braxton.
6. Planning
   a. Follow-up on leadership e-tools/CLE (Center for Leadership Excellence) – (Kimball
      Williams)
7. Discussion – future meetings and other topics.
8. Review of Action Items and assignments generated at this meeting
9. Adjourn