IEEE EMC Society
Standards Development & Education Committee (SDECom)

Meeting Agenda

August 21, 2025

Virtual (WebEx only)
Meeting link: https://ieee.webex.com/ieee
Meeting number (access code): 2347 116 3129
Meeting password: EMC2025

Chair:	**Alistair Duffy**	**apd@dmu.ac.uk**
Vice Chair:	**Jens Medler**	**jens.medler@rohde-schwarz.com**
Secretary:	**Ross Carlton**	**ross.carlton@gibbscox.com**

Vice President (Standards);
Karen Burnham **karen.burnham@gmail.com**
Standards Association Liaison:
Jennifer Santulli **j.santulli@ieee.org**

Meeting start: 1100 PDT/1400 EDT/1800 UTC

1. **Call to Order and Roll Call** Chair

   1.1. **Chair's Remarks**

   1.2. **A Moment of Silence for Dom Festa**

   1.3. **Introductions**

   1.4. **Voting Membership**

   Roll call. Attendance is recorded in the Member Attendance Table.

Name	Role	Affiliation
Anderson, Steve	Member	ARRL
Benitez, Henry	Member	ElectroMagnetic Investigations
Braxton, Tom	Member	Shure
Burnham, Karen	Member	Electro Magnetic Applications
Carlton, Ross	Secretary	Gibbs & Cox (Leidos)
Chen, Zhong	Member	ETS-Lindgren
Duffy, Alistair	Chair	De Montfort University
Fanning, Craig	Member	Elite Electronic Engineering
Heather, Fred	Member	US Navy
Hoolihan, Dan	Member	Hoolihan EMC Consulting
Medler, Jens	Vice Chair	Rohde & Schwarz
Morse, Bill	Member	Schweitzer Engineering Labs
Norgard, John	Member	NASA
Pettit, Ghery	Member	Pettit EMC Consulting
Pissoort, Davy	Member	KU Leuven
Podgorski, Andrew	Member	Independent Scientist
Williams, Kimball	Member	Consultant

1.5. Non-Voting Membership

Roll call. Attendance is recorded in the Member Attendance Table.

Name	Role	Affiliation
Santulli, Jennifer	Secretariat	IEEE Standards Association
McLellan, Joanna	-	EMC Productivity
Traver, David	-	Consumer Electronics Consultant

1.6. Non-Members

Name	Affiliation

1.7. Quorum

Quorum requires 50% of the voting membership in attendance. With 17 voting members, 9 or more voting members are required to establish a quorum.

2.	**Approval of the Agenda**	**Secretary**
3.	**IEEE Patent Slides**	**Secretary**
4.	**Minutes of the Previous Meetings**	**Secretary**
5.	**Actions of the Previous Meetings**	**Secretary**
6.	**Membership**	**Chair**

STRATEGIC ACTIVITY FOR DISCUSSION

7.	**Policies and Procedures of SDECom**
8.	**Standards Week 2025 Summary**
9.	**Standards Week 2026 Plans**
10.	**Continuity Groups**
11.	**Technical Committee Engagement**
12.	**Nominations for IEEE Fellow or EMCS Awards**

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STANDARDS DEVELOPMENT ACTIVITY FOR DISCUSSION

13. **Standards Reports and Status**

The list of standards and their status is available on the EMCS web site.

https://s3.us-east-2.amazonaws.com/ieeesdecom/Standards_Matrix.pdf

14. **Working Group Reports**

To hear reports of the active working groups.

15. **New Work Items**

16. **Reports from SDECom representation on other bodies**

17. **VP Standards**

CLOSING ITEMS

18. **Any other business**

19. **Adjournment of meeting (TBD PDT)**

The next meeting of SDECom will be TBD.

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ACTION ITEMS

AI #	Action	Owner	Assigned	Due	Status
2023-08	Investigate a potential Secretaries training session for the 2024 Symposium.	K. Burnham	8/3/23	2/3/24	Open
2024-01	Describe recommendations for SDECom strategic focus.	A. Podgorski	01/23/24	Next meeting	Open
2024-02	Establish study group with existing CG Chairs to review how work is going and what improvements or changes are needed. Review/revise the purpose, scope of a CG.	A. Duffy	01/23/24	Next meeting	Open
2024-03	Check with P3431 for status of addressing comments. Also send the comment list to AD.	R. Carlton	07/23/24	Next meeting	Open

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MEMBER ATTENDANCE

Committee Member	Meeting Date											
	230728	230803	231024	240123	240730	240808	250529	250814	250815			
Voting												
Anderson, Steve	-	-	-	X	X		-					
Benitez, Henry	X	X	-	-	-	X	-					
Braxton, Tom	-	X	-	X	X	X	X					
Burnham, Karen	X	X	X	X	X	X	X					
Carlton, Ross	X	X	X	X	X	X	X					
Chen, Zhong	-	-	-	-	-	X	-					
Duffy, Alistair	X	-	X	X	X	X	X					
Fanning, Craig	X	-	X	X	X	-	-					
Heather, Fred	-	X	-	-	X	X	-					
Hoolihan, Dan	-	-	-	-	-	-	-					
Medler, Jens	X	-	X	-	X	X	-					
Morse, Bill	-	-	X	-	-	X	-					
Norgard, John	-	-	-	-	-	X	-					
Pettit, Ghery	-	-	X	X	-	X	-					
Pissoort, Davy	X	X	-	-	X	X	-					
Podgorski, Andrew	X	-	-	X	X	-	-					
Williams, Kimball	-	X	X	-	X	X	-					
Non-Voting												
Santulli, Jennifer					-	-	X					
Roder, Patricia	X	X	X	X								

X = Attended