Attendees: Tom Braxton, Dan Hoolihan, Ujjwal Sharma, Randy Jost, Karen Burnham, Kimball Williams

- **2023 Symposium**
  - Under TC1 pipeline there are two Workshops or tutorials planned.
  - **Ham radio Tutorial:** Kimball Williams is leading this tutorial and has been making good progress.
  - **Soft Skills Training:** Dan Hoolihan is leading the Soft skills training
  - **C63 Standards Tutorial** – lead by Dan Hoolihan
- **INARTE accreditation status**
  - A proposal package outlining the proposal for accreditation, list of qualifications, examination was submitted to board of directors
  - A request for information (RFI) was sent out to four organizations who could be potential admin partners in this accreditation procedure.
  - Response awaited on the RFIs
  - Tom is planning on attending the In-person board meeting on April 13th & 14th to present about this topic.
  - IEEE organization in India could be an alternative for admin partner. They have a training/testing tool that can be potentially tested.
- **PHD program on EM resilience**
- **Mid-career training**
  - Tool from IEEE organization in India could be a potential training opportunity.
  - It was suggested to focus the training on on more advanced topics such as assessing EMC environments, testing etc.,
- **Standards**
- **Proto board development**
  - The proto boards, and instructions to setup are finalized and can be made available.
  - Board design, instructions and other relevant information be made available in Github.
  - The intent in developing this boards are to make the learning process quick and inexpensive.
  - This endeavor is not intended to compete with other similar projects currently under development with other committees and groups.

Action Items:

Owner	Action Item	Status
Randy Jost	To review and provide feedback about the training/testing tool from IEEE India organization.	Open
Kimball Williams	Recruit volunteers for EMCS 2023 in Grand Rapids	Ongoing
Randy Jost	Develop outline for mid-carrier training TC1 to coordinate with EdComm	Open
Sarah Seguin	TC1 to contact GU team to look at updates and expanding and updating GU topics	Open
Tom Braxton	Bring question to BoD on dual track	Add a virtual component to Symposium; request BoD to poll members of EMCS.
Kimball Williams	Ask Keith Frazier from Ford about speaking on testing variability	Open
Dan Hoolihan	To contact Janet about an event/workshop, news, and updates on activities on C63.	Open
Tom Braxton	Work with Janet to publish available EMC courses/tutorials in EMC website cleared by TC1. As part of TC1's Mid-career training item. o Balaji and Tom to make a date and do it.	Open
Tom Braxton	Ask Janet to update the website with the details about the newly elected VPs and other members o Balaji and tom to make a date and do it	Open
Kimball Williams	Develop the idea about soft skills/team building and send to Tom. This could potentially be valuable to a newly appointed manager who needs to make a cohesive team with the people assigned to him/her	Open – In progress
Tom Braxton	To receive a copy of spread sheet with dates, paper submissions and Technical Committees involved.	Open – In progress
Karen Burnham	To check about the standards relevant to ham radio operators.	Open
Louann Mlekodaj	proto board development	In-Process

Closed Action Items:

Owner	Action Item	Status
Dom	To share the new EU directive about no uncertainty to share it with the TC1 members	Closed
~~Doug Kramer~~ Tom Braxton	Talk to Rachel Norrod regarding Podcast and EMC Society promotion	Closed
Tom Braxton	To talk to Vignesh about IEEE withdrawal from iNARTE MoU and ask for a public announcement about it.	Closed
Tom Braxton	TC1 to review existing letters and draft a letter for engineers to use to get approval for attendance	Closed
Tom Braxton	To talk to Sarah and John Lasselle to propose that TC1 being a clearing house/directory of the training material available in the public domain. Instead of creating a new training altogether.	Closed
Tom Braxton	To contact Karen Burnham about making a proposal on this topic.	Closed
Tom Braxton	Talk to Vignesh about the Angel support. Copy Kim in that conversation.	Closed
Tom Braxton	To respond on the PAR submitted by Joe Cosgrave regarding IEEE 1848. Recommend if any changes needed.	Closed

- Adjourn