



IEEE Electromagnetic Compatibility
(EMC) Society
Bylaws



IEEE Electromagnetic Compatibility (EMC) Society Bylaws

(Revised October 2018)

Date of Society Board of Directors approval: 27 October 2018

Date of Vice President, Technical Activities approval:

Effective Date of Baylaws: 1 February 2019



Section 1: Introduction

1.0. These Bylaws provide guidance for the supervision and management of the IEEE Electromagnetic Compatibility Society (EMCS), in accordance with the Society Constitution.

Amendments may be made by means of the procedures described in Article X, Section 2 of the Constitution.

Section 2: Membership

2.0. Membership: There shall be only one grade of Society membership, based on the payment of the annual dues prescribed in IEEE Bylaws.

2.1. Member: Membership shall be based on payment of both annual IEEE and Society dues and upon acceptance of formal application by IEEE Headquarters.

2.2. Honorary Life Members: This membership is exempt from payment of the Society's annual dues, and shall be based on the recommendation of the Society Awards Committee, and the endorsement of the Society Board of Directors.

2.3. Affiliates: Affiliation may be based on membership of IEEE-approved professional Societies that have been recognized for affiliated purposes by specific action of the Board of Directors of the IEEE. A list of approved Societies will be maintained by the Managing Director, Technical Activities of the IEEE. Further, Affiliates may join in accordance with any other provision that may be incorporated within the IEEE Bylaws.

A Society Affiliate may not serve in elective office in the Society, a Chapter or vote for candidates for these offices; however, an Affiliate may serve in any appointive office in the Society or a Chapter of the Society. A Society Affiliate is entitled to receive notices of all meetings sent to Society members, may receive copies of publications of the Society, may attend and participate in any function of the Society by payment of IEEE member charges,



and may receive any award bestowed upon him/her by the IEEE benefits that are derived through IEEE membership except as approved by the IEEE Executive Committee.

2.4. Student Members: An exception to the annual dues shall be made for students, as prescribed by IEEE Bylaw 109. Transferring to full membership shall be in accordance with IEEE Bylaw 109.

2.5. Life or Honorary Members: Dues are suspended for Life or Honorary Members as prescribed in IEEE Bylaws 102 and 109. Life membership is for both the IEEE and Society, whereas Honorary Life Membership is Society only.

2.6. Special Membership: Retired members, those who are unemployed due to involuntary termination of employment and who are seeking reemployment, and those whose annual income falls below the minimum income level in his/her region may become a special member as described in IEEE Bylaw 109.

2.7. Special Provisions: This category of membership is for those who are unemployed or live in countries where the cost of IEEE membership is prohibitive. A special membership rate may be established. Membership at this special rate shall be valid only for the calendar year. Those who live in designated countries defined as low income may have this yearly requirement under this Section waived during renewal. Those requesting reduced membership dues for being unemployed must provide documentation that they have been unemployed for an extended period of time, typically six months minimum.

Section 3: Board of Directors

3.0. Board of Directors: The Board of Directors shall consist of Directors-at-Large and Executive Directors with vote plus elected and appointed Ex-officio Directors without vote. A majority of voting members shall constitute a quorum.



3.1. Directors-at-Large: There shall be at least 18 Directors-at-Large elected by the Society membership. Their term of office shall be three years with 6 Directors-at-Large elected each year.

3.2. In case of a tie for the sixth and last Director-at-Large slot, or a tie between two candidates from the same qualifying region (7, 8, 9, or 10), the Board of Directors shall select the winner(s) by closed (paper) ballot. In addition to the six nominees receiving the largest number of votes, the next top nominees, from IEEE Regions 7, 8, 9, and 10 shall be elected to the Board if the Region is not represented on the Board as a result of the election of the top six nominees or by a carry-over Director-at-Large. To qualify, the Region must have at least 5% of the membership of the Society on December 31 of the year preceding the election and at least 2 nominees from that Region. No Director-at-Large can serve for more than 6 consecutive years. Partial terms, should a Director-at-Large be appointed to fill this position, will apply toward the entire original term of office.

3.3. Executive Directors: The President, President-Elect, Secretary, Treasurer, immediate Past President, and all Vice-Presidents shall be Executive Directors. These are elective offices by the process detailed in Section 5.0.

3.4. Ex-Officio Directors: Past Presidents (other than the Immediate Past President), chairs of major committees, e.g. Technical Advisory Committee, Periodicals Committee, and the Young Professionals Representative shall be Ex-Officio Directors. Ex-Officio Directors are nonvoting members of the Board of Directors. Ex-Officio Directors must be a member of the Society unless specifically excluded per IEEE Bylaws. Liaisons are not required to be Society members although membership in the Society is desired.

3.5. Continuation and Appointment to Board of Directors: In order to ensure a continuously active Board of Directors, elected Board members, who in the absence of



extenuating circumstances, miss three consecutive meetings will be dropped from membership on the Board. Vacancies thus or otherwise created (leaving office due to election to an Executive Director position, member fails to accept office or is disapproved by IEEE Headquarters) shall be filled by the appointment for the unexpired term by the President with the consent (simple majority) of the Board of Directors.

3.6. Rules of Order: Robert's Rules of Order (latest edition) shall govern conduct of the Board of Directors meetings on all matters not otherwise specified in these Bylaws or the Constitution.

Section 4: Nomination and Election of the Board of Directors

4.0. Nominations Committee: A Nominations Committee shall be constituted by the immediate Past President of the Society on or before 1 April of each year. The Nominations Committee shall consist of a chairperson and four or more members of the Society. At least two-thirds of the voting members of the Nominations Committee shall be elected or appointed by the governing body upon which not more than half of the committee membership may be current members of the Board of Directors. No member of the Nominations Committee shall be nominated for election to the Board of Directors for the following calendar year. (Ref: IEEE Bylaw I-3008.1)

4.1. In the event of the incapacity or conflict of interest of the Chair, the most recent Past Chair of the Nominations Committee shall assume the responsibility for this current election. With extenuating circumstances, a different individual may be appointed to this position.

4.2. A member of the Nominations Committee shall not be eligible for an elected position based on the following conditions: (i) the nomination is not made by a member of the same Nominations Committee and (ii) the member resigns from the Nominations Committee prior to its first meeting of the year in which the nomination shall be made.



4.4. Call for BoD Nominations: The Nominations Committee shall immediately upon being formed, or **no later than 15 April**, mail or email notices for the solicitation of nominations for membership as a Directors-at-Large on the Board of Directors to existing Board of Directors members and to Chapter Chairpersons. There shall also be published in the first Magazine of the calendar year a call for nominations for the Board of Directors. Nominating petitions shall be received by the Chairperson of the Nominations Committee by 30 May. Persons nominated and elected to the Board of Directors should possess significant technical and professional stature in Electromagnetic Compatibility or the affiliate arts and should have adequate financial and corporate/personal resources to be able to attend all meetings and actively contribute to the business of the Society, including committee activities, correspondence, telephone calls, etc.

4.4. Nominations by Petition: (REF: IEEE Bylaw I-3008.16 and IEEE Policy 13.8.3) For each elective office of the Society, individual voting members eligible to vote in such election, excluding students and affiliates, may nominate candidates by a written petition provided such nominations are made at least 28 days before the date of the election. The number of signatures required on a petition shall be determined in accordance with IEEE Bylaws as follows:

- (a) Where the electorate is less than 30,000 voting members, signatures shall be required from 2% of the eligible voters.
- (b) Where the electorate is more than 30,000 voting members, 600 signatures of eligible voters plus 1% of the difference between the number of eligible voters and 30,000 shall be required.

Prior to submission of a nomination petition, the petitioner shall have determined that the nominee named in the petition is willing to serve, if elected; evidence of such willingness to serve shall be submitted with the petition.

Signatures can be submitted electronically through the official IEEE Society annual election



website, or by signing and mailing a paper petition. The name of each member signing the paper petition shall be clearly printed or typed. For identification purposes of signatures on paper petitions, membership numbers or addresses as listed in the official IEEE membership records shall be included. Only signatures submitted electronically through the IEEE society annual elections website or original signatures on paper petitions shall be accepted. Facsimiles, or other copies of the original signature, shall not be accepted.

The number of signatures required on a petition shall depend on the number of eligible society voters, as listed in the official IEEE membership records at the end of the year preceding the election.

4.5. Nominations from the Nominations Committee: The Nominations Committee may make nominations for the Board of Directors in addition to those nominated by petition. Individual voting members may recommend potential candidates to the Nominations Committee. Nominations from the Nominations Committee must be approved by the sitting Board of Directors.

4.6. Geographical Representation: In the preparation of the slate of nominees, consideration shall be given to geographical representation. In the event that 1/3 of the existing Board of Directors become candidates for the following year, and nominations received by petition do not include members from any IEEE Region (1-10), the Nominations Committee will contact Society members in these un-represented regions, who are qualified for Board of Directors membership and who are willing to serve in that capacity if elected, to have their names placed within the slate of nominees on or before 30 June.

4.7. Submission of Slate of Candidates: On or before **15 July**, the Chairman of the Nominations Committee shall mail or email to IEEE Headquarters the slate of at least 9 nominees for election to the six offices to be filled on the Board of Directors.

4.8. Elections: On or before **15 August**, IEEE Headquarters will mail and/or email ballots to Society members, with the request that the ballots be returned to IEEE Headquarters by



1 October. The official ballot and cover letter of the final nominations package shall advise voters to "VOTE FOR NO MORE THAN SIX" candidates from the approved slate of nominees.

4.9. Election Results: IEEE Headquarters will count the ballots, and by **15 October** notify all nominees and the Board of Director officers the results of the election, with term of office to be effective 1 January of the following year.

4.10. Elected BoD Members: During the first meeting following election in even numbered calendar years, newly elected members of the Board of Directors will be introduced to their new duties and will participate in the election of new Executive Directors.

4.11. Unsuccessful Candidates: Unsuccessful candidates for the Board shall be notified by private letter from the President of the Society. The letter shall contain the number of votes accumulated and the minimum number of votes needed to be elected.

Section 5: Selection of Officers of Board of Directors

5.0. Election of Officers of Board of Directors: During the first year of the sitting President's term of office and at the first meeting following the election of the incoming Directors-at-Large, the Board of Directors comprised of the newly elected members and current Directors-at-Large and Executive Directors shall nominate and elect from among the Directors-at-Large and the Executive Directors, a President-elect who shall serve one year in that office coinciding with the second year of the President's term of office in even numbered calendar year. From the Society membership, a Secretary, Treasurer and Vice-Presidents shall be nominated and elected who will occupy those respective offices for the succeeding two years. Election shall be by secret ballot and when a quorum is not present, by mail or email balloting.

5.1. Term of Office: The term of office for the President shall be two calendar years immediately following a one-year term as President-elect. The Vice-Presidents, Secretary



and Treasurer shall be limited to a two-year term, renewable twice. However, if circumstances warrant, the term limit may be waived on an individual basis by a two-thirds vote of the Board of Directors. It is of benefit to the Society that both the Secretary and the Treasurer be encouraged to serve at the request of the Board of Directors for a minimum of two terms in order that the expertise developed by these officers is not lost to the Society by early replacement. All officers shall continue to serve until their successors take office.

5.2. Past Presidents are eligible to run for a Vice President position if they serve as elected Director-at-Large. Not more than two Past Presidents shall serve as Vice Presidents of the Society per term of Office.

5.3. Presidential Duties: The President shall supervise the affairs of the Society and shall speak for the Society on all matters not specifically delegated to others.

5.4. President-Elect Duties: The President-Elect shall fulfill the duties of the President if the President is absent, incapacitated or requests a temporary replacement during the President's second year of office. The President-elect shall also fulfill other functions as the President of the Board of Directors may from time to time direct. (Note: The immediate Past-President shall fulfill these duties during the first year of the President's term of office).

5.5. Secretarial Duties: The Secretary shall be responsible for keeping the records of the Society. In addition, the Secretary shall transmit in writing in a timely manner a record of all meetings, motions, directives, or orders of the Society to the officers, chairpersons of standing and ad hoc committees, and to the Managing Director, IEEE Technical Activities Board. As soon after 1 January, or as practicable, the Secretary shall provide a directory listing of officers and associated members to the Board of Directors.

5.6. Treasurer's Duties: The Treasurer shall act as liaison with IEEE Headquarters on all financial matters of the Society. The Treasurer shall prepare vouchers for withdrawal of Society funds for administrative expenses; certify invoices to be paid by IEEE Headquarters to suppliers; make a report at each Society business meeting covering the current financial



status of the Society; prepare the Society budget; and perform other financial duties as assigned by the President. Disbursement of funds must be in accordance with the annual budget. If the amount to be disbursed exceeds the amount allocated in the budget, a majority vote of the Board of Directors is required to reallocate funds among Vice Presidents, or the cover the excess amount from the Society's financial reserves.

5.7. Vice-Presidents' Duties: The Vice-Presidents shall supervise and coordinate the activities of the Chairpersons of all Standing and Technical Committees assigned to them.

5.8. Vacancies:

- (a) Should the Presidential office become permanent vacated (e.g. by resignation, medical condition or dead) during the President's first year in office, the Immediate-Past President shall assume the duties of the President, thereby vacating the office of Immediate-Past President. Having served the remainder of the Presidential term, he/she shall serve as Immediate-Past President.
- (b) Should the Presidential office become vacated during the President's second year in office, the President-Elect shall assume the duties of the President, thereby vacating the office of President-Elect. Having served the remainder of the Presidential term, and the term to which he/she had been elected, the President shall serve as Immediate-Past President. The Immediate-Past President who is in office when the vacancy in the office of the President occurs shall serve till the President becomes Immediate-Past President.
- (c) The next most recently retired Past President available to serve shall fill a vacancy occurring in the office of Immediate-Past President.
- (d) Should a vacancy occur in the office of the President-Elect during the President's second year in office, the Board of Directors shall fill the vacancy. The individual assuming the office of President-Elect shall complete the remainder of the five-year term in the consecutive positions of President-Elect, President, and Immediate-Past President.



Section 6: Affiliate Organizations

6.0. Affiliate Organizations: Affiliate organizations are voluntary associations containing a significant portion of the Society membership and differ from Standing Committees, which are appointive. The affairs of affiliate organizations shall be supervised by the Board of Directors.

6.1. Chapters: Chapters are affiliate organizations organized on a geographical basis. This subject is fully treated in the IEEE Bylaws and the Society and Section Manuals.

6.2. Technical Sub-Committee: A Technical Sub-Committee may be organized to cover a specific aspect within the Field of Interest of the Society. Each Technical sub-committee may be governed by a Technical Committee. Technical sub-committees may organize sessions at a Society Symposium or Technical Conference, and may organize a separate specialized symposia or colloquium. Sub-committees may organize special issues of the Transactions or a special section within a particular issue. Any service beyond those provided all Society members must be paid for by the sub-committee. The amount must be endorsed by the Board of Directors and approved by the General Manager of the IEEE. Where possible, the sub-committee shall limit its scope to an area under the cognizance of one Technical committee.

6.3. Affiliated Groups. Affiliated groups with an interest in common with the society but which remain independent of the Society.

Section 7: Publications



7.0. Publications: The Society shall sponsor publications recommended by a Technical Committee reporting to the Vice President for Communications Services. Publications must be approved by the Board of Directors. The President, in consultation with the appropriate Vice-Presidents, and with the advice and consent of the Board of Directors, shall appoint an editor for each publication.

7.1. Editor's Term of Office: All Society Editors shall serve for a **three-year term** and may be re-appointed for a second three-year term, subject to mutual agreement with the President and the appropriate Vice-President. However, if circumstances warrant, the term limit may be waived on an individual basis by a two-thirds vote of the Board of Directors.

7.2. Editor's Duties: Each Editor shall implement the approved publications program. In accordance with the guidance provided, and IEEE rules and regulations, the Editor shall designate associate editors, special guest editors and manuscript reviewers as required.

7.3. Editor's Compensation: Compensation for an Editor may be authorized by the President in consultation with the appropriate Vice-President with the advice and consent of the Board of Directors.

7.4. Editorial Expenses: Editorial expenses shall be subject to review and approval of the Board of Directors. The Treasurer shall review the expenses to determine adherence to the Society's budget and appropriate use of these funds. Any amount of expenditure beyond the budget amount allocated must be approved by the Board of Directors.



Section 8: Society Funds

8.0. Society Funds: The Society may raise funds as specified in Article IV of the Constitution and in IEEE Bylaws, Rules and Regulations.

8.1. The annual society fee shall be determined by action of the Board of Directors. Failure of a Society member to pay the annual Society fee before 28 February of each year will be automatically dropped from the Society membership.

8.2. IEEE Headquarters shall act as bursar for all Society funds, except as specified hereunder. Billings and receipt of the annual fee shall be via IEEE Member Services. All other fiscal affairs shall be handled through the office of the Managing Director, Technical Activities of the IEEE.

8.3. The general committee for a symposium or technical conference may, with the advice and consent of the Board of Directors, authorize the symposium treasurer, or fiscal officer, to open an account to be used for the deposit and disbursement of funds related to the symposium. In each case, the Board of Directors shall be advised of the name of the bank when IEEE Concentration Banking is not used, the anticipated size of the account, the names of the account signatories and of arrangements for insurance and bonding by the IEEE. Symposia jointly sponsored with other IEEE Societies or Councils are excluded from bank, account size, account signatories and insurance/bonding information if a charter of operations with those societies is approved by the Board of Directors and the IEEE Technical Activity Board.

8.4. For other circumstances, such as co-sponsorship of a symposium, the Board of Directors shall make prudent arrangements to safeguard the Society's funds that may be involved.

8.5. The Board of Directors shall be able to provide monetary support for the services of individuals to serve in advisory or non-elective positions for a period to be specified in the appointment. Board of Directors approval by a 2/3 majority (quorum present) is required.



Should monetary support be provided, the Society must issue an IRS Form 1099-Misc to that individual in accordance with Federal tax laws for payment beyond that of normal expenses which are being reimbursed.

8.6. The fiscal and operating year of the Society shall begin on the first day of January and end at the close of business on the thirty-first day of December of each year.

8.7. Financial support for the Society may be derived from income from sales of Society Periodicals, Books, Videotapes, IEEE Electronic Library, conference publications, workshops, tutorials, IEEE Press books, and any other product or service not identified herein; its share of any surplus from Society sponsored Conferences; and any income realized through investments and corporate grants, or other revenue generating activities approved by the Board.

8.8. Travel Expenses: The Society President may authorize traveling expenses for members of the Society on Society business in accordance with the current, approved Society budget and in a manner in conformance with the Society and IEEE travel and reimbursement policies and procedures, documented in the Society's Operations, Policy and Procedure Manual

Section 9: Society Business

9.0. Society Business: The President and officers shall conduct the Society's affairs subject to the advice and consent of the Board of Directors, except where other authorization is specified.

A roll call shall be made at the beginning of each Board of Directors meeting. The Secretary shall record the names of those present and announce whether a quorum exists.

9.1. No Board of Directors meeting shall be held for the purpose of transacting business unless each member shall have been sent notice of the time and place of such meeting at least 30 days prior to the scheduled date of the meeting. The last meeting of the calendar



year shall be designated as the “annual meeting” of the Board of Directors.

9.2. The Society shall sponsor at least one symposium each year.

Section 10: Technical Committees

10.0. Technical Committees: A Technical Committee, which may organize a sub-society if desired, functions in a specific technical area as directed by the appropriate Vice-President with a scope to be approved by the Board of Directors.

In carrying out the Committee responsibilities, the Vice-President shall be assisted by a Technical Advisory Committee.

10.1. Appointment: Officers of the Technical Committees shall be appointed by the appropriate Vice-President with approval of the Board of Directors. Committee members shall be appointed by the officers of the Technical Committee.

10.2. Terms of Appointment: The term of office for a Committee officer shall be three successive two-year terms. However, if circumstances warrant, the term limit may be waived on an individual basis by approval of the appropriate Vice-President and a two-thirds vote of the Board of Directors.

10.3. Functions: Each Technical Committee shall promote activities in its field of interest and shall provide expert knowledge and assistance to:

- (a) Receive, generate, and review technical papers within its scope in cooperation with the Transactions Editor and/or the Technical Papers Committee.
- (b) Organize and host sessions at meetings of the IEEE at all levels and at meetings of other organizations with which the Society is desirous of cooperating, in accordance with the rules in effect at such meetings.
- (c) Arrange for publishing pertinent papers in IEEE publications.



(d) Generate and develop appropriate standards in its field for processing by the IEEE Standards Committee, through the Society's Standards Committee and in accordance with IEEE policies.

(e) Evaluate "state of the art" in the area of committee interest.

10.4. Operations: The operation of each Technical Committee shall include an annual meeting and to formulate a report to be presented to the Board of Directors indicating the status of committee work.

10.5. Committees: The Technical Committees may include but are not limited to the following areas of interest.

EMC Management -TC1

EMC Measurements -TC2

EM Environments – TC3

EM Interference Control – TC4

High Power Electromagnetics – TC5

Spectrum Management – TC6

Low Frequency EMC – TC7

Computational Electromagnetics – TC9

Signal Integrity – TC10

Nanotechnology – TC11



Section 11: Executive Committee

11.0. Executive Committee: The Executive Committee consists of the President, immediate Past President, President-elect, Vice-Presidents, Secretary and Treasurer. These officers, who are also identified as Executive Directors, are elected officials in accordance with paragraph 5.0. The functions of the Executive Committee will be to:

- (a) Act for the Board of Directors in emergency situations where time is not available to call a special meeting of the Board of Directors.
- (b) Assist the President as necessary.

Section 12: Standing Committees

12.0. Standing Committees: Standing Committees shall be appointed by the President with the advice and consent of the Board of Directors. It is the discretion of the President to appoint any or all members of a Standing Committee, or to appoint only the chairperson, requesting the latter to appoint members. Such appointments shall be for a period of three years with one-third of the committee membership appointed each year unless waived by the Board of Directors. Each Standing Committee will be assigned to an appropriate Vice President for overall supervision.

12.1. Standing Committee's Duties: The specific duties of each Standing Committee shall be as specified by the President, after consultation with appropriate officers and approved by the Board of Directors.

12.2. Typical Standing Committees: The Standing Committees may include, but are not limited to, the following:



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- (a) Administrative Committees
 - (1) Planning
- (b) Technical Service Committees
 - (1) Education and Student Activities
 - (2) Technical Advisory
- (c) Member Services Committees
 - (1) Awards
 - (2) Chapters
 - (3) Membership
 - (4) Fellow Evaluation
 - (5) Fellow Search
 - (6) Constitution and Bylaws
 - (7) Nominations and Appointments
 - (8) Distinguished Lecturer
 - (9) Survey
 - (10) PACE
 - (11) Sister Societies
 - (12) Photographer
- (d) Communications Services Committees
 - (1) Magazine
 - (2) Symposium
 - (3) Transactions
 - (4) History
 - (5) IEEE Press Liaison
 - (6) Public Relations



- (e) Standards Committees
 - (1) Standards Development
 - (2) Standards Education and Training
 - (3) Standards Advisory and Coordination

- (f) Conferences and Symposia Committees
 - (1) International Symposia
 - (2) Global Symposia
 - (3) Financial Assistance Program

Section 13: Special or Ad Hoc Committees

13.0. Special or Ad Hoc Committees: Special or ad hoc committees may be created by the Board of Directors. For each case, the Board of Directors shall specify the number of members the committee shall have, and how the members are to be selected and the terms of the members if other than for the life of the committee. Special or ad hoc committees shall automatically be dissolved after two years unless the Board of Directors sets an expiration date. Each special or ad hoc committee shall report the status of its work at a Board of Directors meeting within one year of its formation or prior to completion of its activity, whichever is sooner.

Section 14: Society Policies and Procedures

14.0. The policies and procedures for the operations of the Society shall be provided in the Society's Operations, Policies and Procedures Manual, a separate document. The Constitution and Bylaws Committee shall be responsible for maintaining this Manual. All changes to the Operations Manual that affect governance of the Society shall be made with the advice and consent of the Society's Executive Committee, along with the consent of the Society's Board of Directors.



Section 15: Electronic Voting

15.0. The Society may conduct business via electronic means as detailed in the Society's Operations, Policy and Procedure Manual, a separate document.

Section 16: Young Professionals Coordinator Appointment and Participation

16.0. A Young Professionals Representative [Defined in IEEE Member & Geographic Activities Manual, Section 4.7] shall be appointed by the President with a majority approval vote of the Board of Directors at the last Board meeting of the year prior to the commencement of his/her term as the ruling President effective 1 January. The term of this appointment shall be for three

(3) years beginning 1 January (consistent with the term limits for elected BoD Members-at-Large), extendable for a maximum of one (1) additional term contingent on the appointee meeting the requirements of Young Professionals status during his/her term of service on the Board. The VP of Member Services shall be responsible for seeking and nominating or recommending to the President qualified EMC-S volunteers who are willing to serve as a Young Professionals Coordinator. The Young Professionals Representative, if not an Elected Member of the Board of Directors (Director-at-Large), shall have the status of an Ex-Officio (non-voting) member during his or her tenure in that office. The Young Professionals Coordinator shall not be counted as part of the quorum.

16.1. The charter of activities for the Young Professionals Coordinator shall include, but not be limited to:

- Bringing motions to the floor at BoD meetings and having all discussion privileges in matters before the BoD, except that no vote shall be cast. The Young Professionals Coordinator shall not be included in a quorum count;



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- Serving on or chairing standing and ad hoc committees;
- Leading committees or teams focusing on engaging young volunteers at the student branch and chapter levels to participate in EMC-S activities;
- Undertaking Board special projects and problem solving studies;
- Implementing ideas and organizing conferences;
- Editing and contributing to magazine.