

EMC Standards Continuity Groups

Version: 20200126

1. Overview

A Continuity Group is a committee reporting to SDECom composed of experts in a cognate area with a responsibility for publicising standards, identify educational opportunities that can arise from a standard, determining when a standard might require early updating, identifying new standards opportunities and when it would be appropriate for curated material in the field of scope of this group or a standard would be beneficial to the community.

The members of these groups will have knowledge of the fields covered by the standards in their cognate area and are likely to be formed by working group members from those standards and others with an interest.

2. Role of Continuity Groups

For each standard falling in their field of responsibility they will develop and coordinate activities that:

1. Promote standards through workshop, tutorial and paper presentations at relevant conferences, webinars and podcasts, articles in scholarly and 'trade' publications. This is likely to see most activity in the first three – five years of a standard.
2. Develop curated material associated with a standard (or group of standards), which might include reports on new techniques of relevance, published case studies, annotated bibliographies of articles citing that standard. This is an activity that is likely to peak in the middle third of the life of a standard.
3. Bring together a working group to update or revise the standard, including development of the PAR and other related activities such as building a ballot pool. This is going to be of most significance in the last third of the life of the Standard.

This group will also have a wider brief on a subject area and propose the development of new standards (including good practice guides, white papers, technical reports and instigating Industry Connection activities) in the breadth of their cognate area.

These groups would be encouraged to be active as a 'community of practice' in their cognate area and look to run workshops, tutorials, special sessions, demonstrations, etc. at the International Symposium and other events run by the society (including proposing webinars and developing a speakers' network). They will also be encouraged to populate the Society Resource Centre (or whatever web-based approach we finally use).

These groups will also be encouraged to reach out to other SDOs to explore and propose joint standards, or to contribute to their standards or have as contributors to our standards.

3. Composition

Each Continuity Group will have as a minimum, a Chair; ideally, this role will be complemented by a Vice Chair and Secretary. Other roles and officers can be introduced with simple majority agreement of the members of the continuity group. As this is not formally recognised by the Standards Association, it will be managed in the manner of an *ad hoc* sub-committee of SDECom. Continuity Groups are encouraged to follow the model of Working Groups in their operation.

4. Reporting

Continuity groups are encouraged to report activities to each meeting of SDECom (three per year). As a minimum, a report to the SDECom meeting associated with the International Symposium is expected. SDECom will appoint a liaison person for the Continuity Groups to provide support and address any issues.

Continuity Groups will adopt a short form designation of “CG” followed by an abbreviation of their subject matter.

Continuity Groups will be encouraged also to have a web presence on the EMCS web site as well as provide updates for Social Media.

5. Updating this document

This document is intended to be a ‘living document’ and will evolve as the Continuity Groups are formed and become operational.

Editorial updates

Version	Responsible person	Notes
20200126	Alistair Duffy	Initial version