

SDECom Minutes July 25 and 28, 2016

IEEE EMC Society Standards Development and Education Committee
Draft (SDECom) Minutes
July 25, 2016 8:30 am – 11:00 pm EDT
July 28, 2016 2:00 pm – X:XX EDT
Ottawa, ON Canada

Chair: Alistair Duffy
Vice Chair: Craig Fanning
Secretary: Ghery Pettit

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1. Attendees – July 25, 2016

SDECom members

Alistair Duffy	Ghery Pettit	Ed Hare	Don Sweeney	Liuji R. Koga
Bob Scully	Craig Fanning	Don Heirman	Henry Benitez	John Norgard
Tom Braxton				

Guests

Abtin Spantman	HR (Bob) Hofmann	Natasha Alvarado	Erin Spiewak
Dave Thomas			

Attendees – July 28, 2016

SDECom members

Alistair Duffy	Ed Hare	Don Sweeney	Liuji R. Koga	Don Heirman
Henry Benitez	John Norgard	Colin Brench	Davy Pissoort	

Guests

YiHong Qi	Gang Feng	Songping Wu	Jun Fan	Zhipiny Yang
Nate Peachey	Zhaohai Jiang	Xiaoning Ye	Jerry Ramie	

2. Approval of Agenda

The meeting was called to order at 8:32 am and the proposed agenda was approved with no changes.

GENERAL ITEMS TO NOTE

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3. **Show IEEE Patent slides**

Shown to ensure that all attendees of the meeting are aware of obligations and expectations under IEEE rules.

3a. Update from IEEE Standards Association

Updates to P&P documents are needed by the next RevCom deadlines:

August 5, 2016

October 17, 2016

Need to put a URL for the quick reference guide at the top of the SDECom web site.

ADMINISTRATIVE ITEMS FOR ACTION.

4. **Minutes of the Previous Meeting**

The minutes of the May 2016 meeting were approved. There are still questions about membership in SDECom.

AR 2016-10 Ghery Pettit and Alistair Duffy are to follow up on membership history.

5. **Actions from the previous meeting**

See the minutes of the May 2016 meeting for notes on work

6. **Communications to EMC Society Membership**

A wide ranging discussion was held on different platforms for publicizing our work. It was noted during these discussions that Tom Braxton is the point of contact for the EMC Society's web sites. Shannon Archambeault does the actual work.

AR 2016-11 Tome Braxton is to continue with the expanded web site and report back on how to communicate status at the next SDECom meeting.

7. **Arrangements for the Conference Week.**

Booth staffing and arrangements for working group meetings were reviewed and volunteers from SDECom were sought to attend these.

There is a new booth for SDECom which will be kept at Elite. Contact Craig Fanning when this booth is needed.

8. **Coordination with SACCom**

John Norgard talked about SACCom. SACCom tracks standards development work outside IEEE. SACCom exists to support SDECom by keeping SDECom informed on external standards work and to pass on information from SDECom to the external groups. How are we supposed to disseminate this information?

AR 2016-12 SACCom to discuss how to publicize information.

9. **Standard for measuring stochastic fields.**

Professor Dave Thomas provided a presentation on a potential new standard project on the measurement of stochastic fields. After his presentation there was discussion on whether or not

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this was something for a standard? The discussion focused on the need, or lack thereof, for such a standard.

AR 2016-13 Dave Thomas to work with SDECom (Alistair Duffy) to generate a PAR that includes justification for the need for such standards. This is to be completed by the next SDECom meeting in November 2016.

10. Meeting recess until Thursday afternoon.

The meeting was recessed at 11:06 am, to reconvene on July 28.

The meeting was reconvened at 3:00 pm on July 28.

11. To report on any Standards requiring management and status of standards work during this week.

The status of standards under development in the EMC Society is given in the attached document:



Standards_Matrix_20160823.html

12. Reports from SDECom representation on other bodies

A report was received on C63 activities

13. New Initiatives

The VP for Standards discussed special project funding he has available for videos

14. AR Review

The ARs assigned in this meeting were reviewed and are listed here:

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AR 2016-11 Tome Braxton is to continue with the expanded web site and report back on how to communicate status at the next SDECom meeting.

AR 2016-12 SACCom to discuss how to publicize information.

AR 2016-13 Dave Thomas to work with SDECom (Alistair Duffy) to generate a PAR that includes justification for the need for such standards. This is to be completed by the next SDECom meeting in November 2016.

15. The **next meeting** of the SDECom will be held on November 11 at 8:30am in Phoenix, AZ.

The meeting was adjourned at 5:00 pm (EDT).