

MINUTES – Wednesday, August 17, 2011 (Long Beach, CA)
IEEE EMCS EMI CONTROL TECHNICAL COMMITTEE – TC-4
7:00 a.m. To 9:00 a.m.

1.0 Call to Order, Welcome, Introductions, & Opening Remarks

The Chair, Philip Keebler, opened the TC-4 meeting at 7 am. There were **9** attendees. Low attendance was due to the meeting day for TC-4 being moved to another day. The following presentations were shown:

- IEEE Intellectual Property and Patents Policy

2.0 Approval of Agenda

The TC-4 agenda was presented by the Chair and was approved by vote with no changes.

3.0 Approval of 2010 Annual Meeting Minutes

The Chair, Philip Keebler, reviewed the 2010 Annual Meeting Minutes. The Meeting Minutes were approved by vote with no changes.

4.0 Review of TC4 activities

5.0 2010 TECHNICAL PAPERS REVIEW DISCUSSION

Chair/Vice chair did not attend TAC and no presentation was made. The number of papers submitted (164) and the attendance was down this year. TC 4 had 35 papers submitted, 31 accepted, 2 rejected, 2 withdrawn, 9 of which were student papers, and 3 accepted as posters. The rejection rate ran about 6% down from 18% in 2010.

6.0 Membership

A review of the membership was presented by Philip Keebler who has an excel spreadsheet of members which can be distributed.

7.0 Break

8.0 Website Information

9.0 TC-4 Plans for 2011

- ✓ Continue paper review support and other paper-related activities
- ✓ Continue to support TAC activities
- ✓ Continue membership in P299.1 to resolve comments from balloting process.
- Workshops
 - ✓ Ideas were pitched for development a proposal for an workshop for the 2012 conference (see Below)

10.0 TC-4 Two Year Plan

The following items were discussed regarding the five-year plan for TC-4.

- Continue paper review activities
- Continue to support TAC-related activities
- Develop demonstrations correlated with present EMC/EMI concerns and standards development work of TC-4
- Develop a TC-4 “Booth”?
- Continue outreach for identification of possible new PARs and support for current and future standards development work related to TC-4

11.0 Report on Shielding effectiveness P299.1

The standard is going to Ballot in November 2011, and the PAR has been extended for 2 years. New work was not added due to scheduling issues.

12.0 Report on Shielding Effectiveness Working Group Meetings

The Shielding Effectiveness Working Group has been disbanded, but the core team still remains as a functional unit until the balloting process is complete.

13.0 Review Officer Responsibilities

Officer responsibilities for TC-4 were reviewed.

14.0 Officer Elections and Changes

Call for a Vice-Chair was made. Phil Berger, Sr. EMC Engineer at John Deere volunteered as Vice-Chair and was approved. No volunteers for Secretary came forth. TC-4 still has no Secretary.

15.0 Other Business

None

15.0 Adjourn

The meeting was adjourned by Phil Berger, Vice-Chair as requested by Philip Keebler, Chair.

16.0 Close & Selection of Venue / Time of Next Meeting

It was noted that there was much confusion about the time of this meeting. The next meeting will be in Pittsburgh, PA.

Submitted,

PHILIP F. KEEBLER

Chair
IEEE EMC Society
TC-4: EMI Control