

## Meeting Minutes - August '98

### IEEE EMC Society Technical Committee TC-4

(Chair Person: Richard Mohr)

**Location:** Adam's Mark Hotel, Denver, Colorado, USA.

**Date:** August 25, 1998.

**Agenda:** Refer to Appendix A. ('98 Agenda topics are reproduced in these minutes in *Italics*)

**Attendees:** Refer to Appendix B.

#### *Introductions*

- Members and Guests were introduced.

#### *Role of TC4*

- Chair gave the scope and role of TC4 (Refer to appendix C for the brief overview).

#### *Approval of Last TC 4 (98 97 Meeting) Minutes*

- Meeting minutes were approved as is. Motion by Dan Modi and seconded by Bill Croisant

#### *Planning for succession at TC4*

- In order to widen the exposure & increase the experience base of the committee, it was recommended that every two years we would plan on succession of officers from Secretary to Vice Chair to Chair. The past officers would act as mentors for the new officers.
- The following members were added to the TC4:  
Salvatore Celozzi (University of Rome)  
Nissen Isakov (LCR Electronics)  
Kermit Phipps (Power Electronics Application Center)  
Mike McInerney (U.S Army Corps of Engineers)  
Rafik Stepanian (LCR Electronics)  
Bob Scully (Bell helicopter)

The motion was made by Bud Hoeft and seconded by the chair.

The updated resume or education & professional experience were to be sent to the chair by the new members.

- Chair announced that we were still actively seeking Vice-Chair for the group and position was open. Chair suggested Dan Modi.  
Dan Modi was elected Vice-chair, motion by Chair and seconded by Jim Nadolny.
- Dan Modi suggested Kermit Phipps for Secretary, but it was left inconclusive pending Mr. Phipp's discussion with his employer.

Dan Modi to follow-up with Mr. Phipp and place on agenda for the next meeting.

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#### *Review of Committees work over the past year*

- Chair provided an overview of the work done over the past year, which was mainly in the review of the papers and support to symposium technical committee.

#### *Status Report on PAR P482 (Transfer Impedance Std.)*

- New PAR # assigned. The PAR # is 1532.
- Brief description of the proposal was provided and quarterly report was submitted to the chair by Bud Hoelt.

#### *Proposal for PAR on Facility Filters.*

- Chair to follow-up with Tom Geist & Don Heirman on status of the PAR
- Kermit Phipps clarified that he may be pursuing the PAR & requested support of Chair.

#### *Review of 1998/1999 Plans*

- Continue review of the papers and support for the symposium
- Kermit Phipps & Nissen Isakov independently showed an interest in developing a workshop or tutorial on selection of filter components and on associated measurement techniques.
- Next Meeting:
  - Location: Seattle, Washington, USA.
  - Date and Time: To be received through the 1999 IEEE EMC Symposium advance program.
  - Agenda: To be mailed prior to 1999 IEEE EMC Symposium**Note:** Please provide your items for the next meeting's agenda in advance.