



**IEEE Electromagnetic Compatibility Society
Technical Advisory Committee**

Meeting 2 Minutes
Thursday, 21 August 2008
Convention Center, Rm O2-35/36, Detroit, MI
0700 to 0900 (2 hours)

1. (5 min) Call to Order, Introductions/Opening Remarks Scully
Bob Scully called the meeting to order at 7:10. With Bob were the following:
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|--------------------|-----------------|------------------|
| Andy Drozd | Dave Southworth | Kathy Lawrence |
| Bill Radasky | Derick Skouby | Kermit Phipps |
| Bob Scully | Elya Joffe | Kimball Williams |
| Brian Lawrence | Giulio Antonini | Larry Cohen |
| Bruce Archambeault | Henry Benitez | M. Sabrina Sarto |
| Chris Holloway | John Norgard | Randy Jost |
| Chuck Bunting | Jun Fan | Sanne Cubberley |
| Clifford Hauser | Karen Dyberg | William Croisan |

Meeting agenda was approved.

2. (50 min) TC1-TC11 3-5 Min Presentations All
- 2.1. Activities/Plans/Status Changes
- 2.2. TC Officers, Web sites, Charter
- TC1:
- 11 attendees in committee meeting
 - Management training was reformed
 - Leadership track was formed
 - TAC manual was posted for review
 - Sponsored 1 workshop, 1 technical session with 3 papers
 - 2009 plan: own call for papers, special session, two workshops, newsletter article on leadership track
- TC2:
- 17 attendees in committee meeting, including 3 new members
 - Totally 49 papers reviewed in 2008
 - 5-year plan was reviewed
 - Website will be updated
 - Three sessions were done this year
- TC3:
- 16 attendees in committee meeting on Wednesday
 - Charter remained the same
 - 5-year plan was proposed
 - Totally 10 paper reviewed in 2008, 9 accepted
 - Sponsored 1 workshop, 1 technical session
 - Website was updated
 - 2009 plan: 1 session, 1 workshop, 1 tutorial in 2010
- TC4:
- 11 attendees in committee meeting
 - Website is now working, and will be populated next year

- 5-year plan was reviewed
- Charter was reviewed
- 4 sessions in 2008, totally 32 papers were reviewed
- Sponsored 1 workshop
- 2009 plan: support a workshop, plan to demonstrate transfer impedance and shielding effectiveness

TC5:

- 30 attendees in committee meeting
- Agenda was published
- Website was updated
- Sponsored 2 workshops
- 2009 plan: two tutorial workshops, one joint special session with TC7

TC6

- 12 attendees in committee meeting on Monday
- Agenda was published
- New chair: Larry Cohen
- 5-year plan was updated

TC7

- Agenda was emailed ahead of committee meeting on Tuesday
- Website is working
- 3 papers reviewed in 2008
- 2009 plan: one joint special session with TC5, 5-year plan will be updated in 2009

TC8:

- 5 attendees in committee meeting
- Will have a second committee meeting in the product safety symposium

TC9:

- Totally 39 regular papers
- Sponsored 2 tutorials, 2 special sessions
- New officers elected
- 2009 plan: 2 tutorials, 2 special sessions

TC10:

- 30 attendees in committee meeting
- Totally 21 regular papers
- Sponsored 2 well attended regular sessions, 2 special sessions
- 2009 plan: 1 tutorial, 2 special sessions

TC11:

- committee meeting on Friday
- Sponsored 1 workshop, totally 5 papers
- Newsletter article was planned
- Website was not updated
- 2009 plan: 1 special session on measurement issues

3. (20 min) 2010 Symposium Updates Scully/Heather
Fred introduced the new idea about the poster papers in the 2010 symposium.
4. (25 min) Technical co-sponsorship Wallen/All
Bob listed TC votes for various co-sponsorship requests. Discussions on technical co-sponsorship were focused on evaluation procedures and criterions.
APMC will need paper review by TCs. There will be totally 65 papers to review. Papers will be distributed to TCs shortly. A spreadsheet will be emailed out today.
5. (20 min) New Business All
iNarte review:
 - Electronic copies will be sent to TC chairs

- Website is available. Login ID and password will be sent to TC chairs
- Communication issue was discussed, and a web approach is suggested.

Spectrum Management:

- Andy presented a few slides, and urge for strengthening our involvement in EMC and spectrum management/engineering
- Proposed strategy includes expanding charters, advertising hot topics, and identifying conferences and groups that have mutual interests
- Materials presented will be uploaded online

Technology Roadmap:

- Elya presented the IEEE technology roadmap and emphasized the importance of inputting tags from TCs

6. Adjourn

All