

**IEEE Electromagnetic Compatibility Society  
Technical Advisory Committee**

**Meeting 1 Minutes**  
Monday, 18 August 2008  
Convention Center, Rm O2-35/36, Detroit, MI  
*0700 to 0900 (2 hours)*

- 1. (5 min) Call to Order, Introductions/Opening Remarks** **Scully**

Bob Scully called the meeting to order at 7:10. With Bob were the following:

Bill Radasky	Doug Kramer	Kermit Phipps
Bob Scully	Elya Joffe	Kimball Williams
Bruce Archambeault	Giulio Antonini	Kurt Schalkhauser
Chris Holloway	John Archer	Larry Cohen
Clifford Hauser	John Norgard	Richard Georgerian
Dave Southworth	Jun Fan	Thomas Fagan
Don Heirman	Karen Dyberg	William Croisant
  
- 2. (5 min) Consent Agenda Motions** **Scully**

**2.1. Approve 2008 Agenda**

**2.2. Approve 2007 Minutes**

A number of changes to the minutes were made, and the consent agenda was approved.  
A request to publish minutes as soon as practical was made and taken under advisement.  
Changes to 2007 Meeting 1 Minutes:

  - In Page 5, change “Bill Crossant” to “Bill Croisant”

Changes to 2007 Meeting 2 Minutes:

  - In Page 4, change “Mike ?” to “Mike McInerney”
  - In Page 4, change “Karen ??” to “Karen Dyberg”
  - In Page 5, change “??” to “Xiaoning Ye”
  
- 3. (10 min) Symposium Technical Guidance Document** **All**

The committee has been working on this for the last year and has completed a draft which will be distributed to the TC’s by e-mail and ask for comments about 6 weeks after the close of EMC2008 in Detroit, targeting for the November board meeting.  
Comments on the content are requested by October 1, 2008. Please send comments to Bob Scully, Bruce Archambeault and Jun Fan.
  
- 4. (45 min) 2008 Technical Paper Peer Review Discussion** **Archambeault/All**

Bruce Archambeault presented a document on the paper review process which covered the results of the survey of all the users of the MTT paper review software. The overall result indicated general approval of the performance of the software, but with a number of suggested improvements to be incorporated during the run up to EMC2009.  
A number of comments and suggestions for potential improvements were discussed and captured by Dr. Archambeault. The question of final sorting of papers into sessions was discussed as a potential improvement, with an additional TAC meeting before the Austin symposium.  
All comments from all TC Chairs will be posted to the TAC website in a password protected area.  
The password for the site will be set to **aUstin09**.

Bob Scully requested comments on the review process from each TC Chair and their opinions on the process. He also requested that each TC send their plans for EMC2009 to him for review and coordination with the EMC2009 committee.

Bob requested volunteers for evaluation of the process: Bill Radasky, Richard Georgerian, Chris Holloway, Larry Cohen, Bill Croisant. The time objective will be to complete the evaluation by October 1, 2008.

- 5. Leadership Initiative (TC1) **Scully/All****  
Bob Scully suggested that we postpone this topic until the next meeting.

- 6. TC Updates **Scully/All****  
Bill Radasky updated the status of TC5:
- Website updated;
  - Tutorial workshop will be on Friday
  - TC5 committee meeting will be on Wednesday noon. There were 19 attendees last time.
  - There were 11 papers submitted to TC5. Nine of them were accepted
  - Planning a special session with TC7 on high power transient in Austin

- 7. Roadmap**  
John Norgard asked each TC Chair to contribute any acronyms (EMC, TAG, IEC, etc..) that can help with the establishment of the list that will allow us to sort and search for EMC papers in IEEE eXplore.

- 8. Adjourn **All****  
The meeting adjourned at 8:38.