



August 9, 2005

TC-2

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Chair

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Meeting Minutes

TC-2 met during the 2000 IEEE EMC Symposium on Tuesday, August 9 at Chicago's Navy Pier from 8:00 to 8:30 am. The meeting followed the agenda previously sent out to all members.

1.0 Call to Order/Introductions

The following persons were in attendance:

<u>NAME</u>	<u>E-MAIL</u>	<u>COMPANY</u>
H. R. Hofmann	hrhofmann@att.net	Hofmann EMC Engineering
Martin Jahn	mjahn@atecorp.com	Advanced Test Equipment
David Cuervo	david.cuervo@respironics.com	Respironics
Tom Fagan	tjfagan@ieee.org	Raytheon
Ross Carlton	ross.carlton@freescale.com	Freescale Semiconductors
John Rymkiewicz	jymkiewicz@hns.com	Hughes Network Systems
Donald Heirman	d.heirman@att.net	Don HEIRMAN Consultants
David Southworth	d.southworth@ieee.org	SPAWAR SYSCEN-San Diego

AGENDA

2.0 Approval of August 10, 2004 Minutes

The minutes of the August 10, 2004 meeting were approved by consensus.

3.0 Committee Membership Status

Those new persons attending the meeting will be added to the membership list which is attached.

4.0 Symposium Activity, 2005

TC-2 is sponsoring 4 technical sessions relating to instrumentation and measurements at the 2005 symposium.

5.0 Standards Sponsorship Review

Don Heirman will prepare a list of all standards that TC-2 should be concerned about and the list will be sent out to all members of TC-2.

6.0 NARTE Exam Question Review Activity

6.1 TC-2 Question reviews returned

There were over three dozen NARTE questions reviewed during 2005.

6.2 Future NARTE question reviews.

TC-2 will continue to review NARTE questions and are awaiting their distribution from TAC Chair Bill Strauss. He indicated that the questions would be forthcoming after the symposium.

7.0 Symposium Activity, 2006

7.1 Topics for Portland, OR, 2006

TC-2 will sponsor several sessions at Portland.

7.2 Technical Program Responsibilities

TC-2 will work with the TAC and the local symposium technical program chairman in sponsoring sessions and providing session chairs as needed.

7.3 2006 Paper Review Deadlines

See Call for Papers in 2005 symposium record

7.4 New membership

Those attending the meeting will be added to the membership list.

7.5 New areas of interest

There was discussion of whether TC-2 should be involved with SAR and HAC (Hearing Aid Compatibility) measurements, and also if “in-situ” measurements were to be considered. The TC-2 area of interest is “measurement instrumentation and measurements methods”, confined to the equipment level and above. It was not clear whether TC-2 would enter into the SAR/HAC realm as the measurement methods for SAR and HAC are covered in standards C95.3 and C63.19 respectively.

8.0 Next meeting in Portland, OR, August, 2006

The Portland organizing committee should get copies of the TAC and TC suggestions.

9.0 Adjournment

The meeting adjourned at 8:35 am.