

APPROVED MINUTES
OF THE IEEE EMC SOCIETY
BOARD OF DIRECTORS MEETING

Philadelphia Airport Embassy Suites Hotel
Philadelphia, PA

Thursday, May 21, 2009

MEMBERS PRESENT (21)

H. Benitez (participated via speaker phone)

C. Brench
R. Davis
A. Drozd
R. Ford
R. Goldblum
F. Heather
D. Heirman
D. Hoolihan
T. Hubing
E. Joffe
J. LaSalle
F. Maradei
M. Montrose
J. Norgard

J. O'Neil (participated via speaker phone)

G. Pettit
R. Scully
D. Staggs
D. Sweeney
T. Yoshino

MEMBERS ABSENT (2)

R. Jost
K. Williams

GUESTS (6)

B. Archambeault
C. Bunting
R. Sudbury
W. Kesselman
K. Phipps
T. Jerse

1.0 THE PRESIDENT'S OPENING REMARKS

The meeting was called to order 9:07am. President Joffe welcomed all guests. He thanked Janet O'Neil for all her efforts, expressed condolences to Ghery Pettit upon the loss of his father and acknowledged the birthday of Takeo Yoshino. Mr. Joffe reviewed the purpose and rules of the meeting. A round of introductions was made. Mr. Joffe presented a short report from the Excom meeting. He

Congratulated the German IEEE EMC Chapter for receiving the 2008 Region 8 Chapter of the Year award.

2.0 CONSENT AGENDA MOTIONS

The following items were presented for the consent agenda:

- Approve May 2009 Meeting Agenda (Joffe)
- Approve Secretary's Report – March 2009 Meeting Minutes (O'Neil)
- Approve Treasurer's Report (LaSalle)
- Approve Nominations for Certificates of Appreciation/Recognition/Acknowledgement Awards – Davis (Motion)
- Approve Appointment of Don Heirman as New Completed Career Committee Chair – Davis (Motion)
- Approve IEEE EMC Society Policy for Papers Submitted by Volunteers – Hubing (Motion)

Mr. Joffe motioned to approve consent agenda. The motion was seconded and approved.

3.0 GLOBAL OUTREACH ACTIVITIES

Mr. Joffe presented the report from Past Chapter Outreach Activities. He talked about the recent Korea Chapter (April, 2009) activities and noted the visit was considered to be very successful.

Plans for Future Global Outreach efforts will include:

- A trip to Australia, June 1-6, 2009.
- VIII International Symposium and Exhibition on Electromagnetic Compatibility and Electromagnetic Ecology, St. Petersburg, Russia (June, 2009)
- EMC '09/Kyoto (2009 International Symposium on Electromagnetic Compatibility, Kyoto, Japan (July, 2009)
- Fifth Asia-Pacific Conference on Environmental Electromagnetics & Exhibition, Xi'an, China (September, 2009)

Plans for Future Chapter Outreach will include Hyderabad Chapter (2nd half of 2009) with continued outreach to Region 9 (2009)

4.0 Division IV Director Presentation

Mr. Roger Sudbury (Division IV Director) presented his Director's Report. He discussed the state of the IEEE. Mr. Sudbury stated that Mr. Joffe is one of two nominees for Division 4 President-elect.

5.0 PRESIDENT-ELECT REPORT

Francesca Maradei presented her report which included a schedule of meetings for 2010. (See President-elect Report.) Ms. Maradei has stated that due to the timing of the 2010 symposium being

in July, three meetings will be proposed vs. the standard four for 2010. Following is the proposed schedule of meetings for 2010:

- March meeting in Pittsburgh
- July meeting in Ft Lauderdale
- November in San Diego

Mr. Joffe asked Ms. Maradei to take an action to distribute proposed schedule within three weeks.

6.0 PAST PRESIDENT AND FINANCE COMMITTEE REPORT

Mr. La Salle presented his report on the correct manner for submission of Expense Reports – (See LaSalle Report). Mr. Joffe asked Mr. La Salle to provide an expense package to the Board.

Approve Revision to Policy for Travel Support to Society Director or Officer after Loss of Adequate Resources – Drozd/LaSalle (Motion)

Mr. Scully recommended a financial limit on each individual.

Mr. Ford proposed deleting \$8k per year restraint. Replace with total per person of \$3k.

Mr. Petit believes limiting to 8k may not be adequate.

Amendment to this motion to not to exceed \$3k per person, and \$20k total annually. Mr. Petit agreed with the amendment.

Motion to propose to amend the motion was passed.

The motion was discussed.

The amended motion was voted on and passed. Mr. Drozd abstained.

10:30 am BREAK (15 mins.)

Mr. La Salle made a motion to reconsider the motion. Voted and passed.

The motion was opened for discussion. Mr. Hubing made a motion to amend the motion to the previous version that had passed. Mr. Drozd expressed his opinion on the motion and stated the need to limit expenditures. Discussion followed. Mr. Scully proposed a friendly amendment to cap individual expenditures. Mr. La Salle proposed a friendly amendment to specify a total annual amount as defined by the amount allocated in the current years' budget; potentially adding a budget line item to specifically identify the budgeted amount. Mr. Hubing accepted the amendment. (\$3k pp cap with annual cap as specified by the current budget).

The main motion was voted on and passed.

Mr. Drozd presented his report on the 2010 1st-pass budget development.

Mr. Drozd proposed a motion to approve a Revision of Financial Policy for BoD Members Inter-Regional Travel Support Policy for 2009. Mr. Petit seconded. Open for discussion. Mr. Ford spoke against the motion, as did Mr. Goldblum. The motion was voted on and the motion carried.

Mr. Drozd proposed a motion to approve a Revision of Financial Policy for BoD Members Inter-Regional Travel Support Policy for 2010. First \$300 at 100%, 100% of balance not to exceed \$1500.

The motion was discussed. Mr. Drozd stated the financial impact did not originally account for moving to three meetings for 2010. The motion was voted on and failed. Mr. Drozd abstained.

Mr. Drozd made a motion to modify/amend original motion passed 11/08 – Provisional Travel Subsidy for Society Volunteers. The motion was voted on and passed.

Mark Montrose proposed an ad hoc committee to review cutback programs. Mr. LaSalle and Mr. Kesselman will support Mr. Montrose and Mr. Drozd on this committee.

7.0 STANDARDS SERVICES

John Norgard, Vice-President for Standards, presented his report. (See VP Standards Report.) Mr. Drozd presented the status and activities related to Standards. The next meeting will be in August. The Long Range Strategic Planning meeting was also discussed briefly. Mr. Heirman provided status on his activities.

Mr. Joffe was tasked to respond to the call for a survey on the “smart grid.”

Mr. Norgard presented the SETCom report.

Mr. Joffe recommended an action for John Norgard and Bob Scully to present a solution or present a motion to dissolve or combine the two committees (RAC & SAC).

BREAK FOR LUNCH

8.0 MEMBER SERVICES REPORT

Bob Davis, Vice-President for Member Services, presented his report. (See VP Member Services Report.)

The motion was approved to support of the IEEE W.R.G. Baker Award.

Mr. Collin Brench presented the Award Nominees. All nominees were voted on and motions passed for all.

Mr. Collin Brench abstained from voting on the Stoddart award nominee (Bruce Archambeault).

Don Heirman abstained on the Certificate of Appreciation vote.

Mr. Drozd presented the Nominations slate for BoD Elections for the years 2010-2012. The committee consists of two Board members and two non-members. There are 12 reported potential candidates. Ten are new people to the Board.

Mr. Drozd presented the following draft motions for a 15 day preview:

- Revision to Constitution and Bylaws: Creation of a GOLD representative position on the BoD – Drozd (Draft Motion/15 day notice)
 - Would become Section 17 in the bylaws - Appointment and participation
 - Status of exofficio, non-voting
- Removal of Term Limit for Secretary and Treasurer – Drozd (Draft Motion/15 day notice)
- Reduction in Size of BoD and ExCom – Drozd (Draft Motion/15 day notice)

Reduce Board by three members over a three year term; no more than 15 members. One VP position would be eliminated.

- Policy for Election Process Reform to BoD – Drozd (Draft Motion/15 day notice)
Referred to *A La Carte Model*
This will attempt to open the doors for people who have never served on the Board before.

Mr. Davis was tasked to replace the Sister Societies chair position.

9.0 COMMUNICATION SERVICES

Todd Hubing, Vice-President for Communication Services, presented his report. (Reference VP Communications report.)

Newsletter – Spring 2009 issue is still in production. The Symposium Advance Program had to be mailed separately at additional cost.

Web Page – All pages within our control have been revised. Mr. Hubing will seek central control of all pages.

10.0 CONFERENCE SERVICES

Ghery Pettit presented his report for Vice-President of Conferences. (See VP Conferences Report.)

Mr. Petit presented the final 2008 Detroit financial report. He presented the EMC 2009 status and anticipated financials. Frank Sabath has come forward to host the 2015 Symposium in Dresden, Germany. The EMC 2013 location has not yet been determined. Mr. Ford expressed his opinion on Dresden.

Dick Ford was tasked to speak with Frank Sabath regarding the Dresden location.

Mr. Petit presented a motion to approve a policy for "no shows" in technically co-sponsored symposia. Motion proposed, seconded, opened for discussion. Motion passed.

BREAK – 10 minutes

11.0 TECHNICAL SERVICES

Bob Scully, Vice President for Technical Services, presented his report. (See VP Technical Services Report.)

ESAC is undergoing transition. Mr. Scully discussed his report to improve the TCS approval process. The reorganization of TAC/TCs was briefly mentioned.

12.0 STRATEGIC AND LONG RANGE PLANNING

Elya Joffe presented an update on the LRP. (See Strategic Planning Session.)

He requested all BoD Members to review documentation and provide inputs.

13.0 IEEE 125th ANNIVERSARY

Mr. Hoolihan presented his report on the IEEE 125th Anniversary Commemoration in Philadelphia.

14.0 OLD/UNFINISHED BUSINESS

Mr. Joffe discussed the following items under old business:

- Committee Vacancies/Appointments
- Future Meeting Locations:
 - August 15-20, 2009 – Austin (Symposium)
 - November 12-14, 2009 – Huntsville, AL
- Mr. Ford discussed the EMC-S Vote Enhancement Task Force

15.0 NEW BUSINESS

The following items were discussed under new business:

Mr. Goldblum presented a motion to approve change in voting rights policy (15 day review). No follow-on discussion. This will be an electronic vote after the 15 day period.

Mr. Joffe would like to form an Ad-Hoc Committee to:

- Set up/determine a small fund for support in case of natural disasters
- Set "rule making" for making use of the fund

Volunteers consist of Mr. Montrose, Ms. Maradei (Lead), Mr. Davis, Mr. LaSalle

16.0 SUMMARY OF FINANCIAL IMPACT OF APPROVED MOTIONS

Andy Drozd presented a summary of the net financial impact of the motions presented during the meeting today. The only impact is the 8k loss of adequate funds

17.0 ACTION ITEM REVIEW

John LaSalle reviewed the action items discussed during the meeting. An updated, consolidated list of action items will be sent to the Board following the meeting.

18.0 CLOSING REMARKS

President Joffe thanked everyone for coming to the meeting.

19.0 ADJOURNMENT

There being no further business, the meeting adjourned at 3:45 pm.

Submitted by:

John LaSalle
Treasurer, EMC Society Board of Directors